

Financial Module External Partner Training

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Instructor information

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General information

Description

To introduce the system and features of the Financial Monitoring Module to our external partners as well as overview the process of submitting budgets and audits into the module.

Expectations and goals

Our expectations and goals for this training are to help our external partners gain a fundamental understanding of how to navigate in the new financial module and to feel confident using the system and features.

Course materials

Optional materials

Financial Monitoring External Partner Manual

Course schedule

Topic	Feature	Section	Pages
Registration	System Access	Access to MF Next Gen	5 to 9
	Navigation Tools	Navigation Tools	11
	Toolbar Icons	Toolbar Icons	12
	Alerts	Alerts and Notifications	13
	Areas Menu	Areas Menu	15
Financial Monitoring	General	General Information	17
	Budgets	Budget Requirements	19
	Procedure		22

Topic	Feature	Section	Pages
	Budget and Audit Submission	New Hampshire Housing Procedure	22
Statements	Statement of Operations	Statements	23
	Statement of Financial Position	Statements	25
Communication	Email	Email	27
	Files	Files	32
Examples	Statement of Operations Account Numbers and Definitions Table	Appendix A	36
	Statement of Financial Position Account Numbers and Definitions Table	Appendix B	47